

Brainware University
BARASAT: KOLKATA-700 125
TELEPHONE NO: 033-69010654

Notice inviting quotations (Including WEBSITE publication)

ENQUIRY No: BWU/MEE/CONS-OTH/ODD (26-27)/0008 Date: 30.04.26
(To be quoted in all Correspondences)

Dear Sir,
University will be pleased to receive your lowest possible quotation in a SEALED COVER with our ENQUIRY NUMBER and the DUE DATE duly superscribed on the COVER, and on the face of the offer letter for the supply of the mentioned goods and articles, subject to the terms and conditions outlined below.

The last date of submission of QUOTATION is 10.05.2026 (4:00 pm)

Sr.	Name of the item	HSN CODE(COMPULSORILY PROVIDED BY THE VENDOR)	Maker (if applicable)	Detailed Specification of item (if applicable)	UOM	Quantity Required
1	Round Bar (M.S.)		Any	O.D. 22mm, Length - 3000mm	nos.	1
2	Square Bar (M.S.)		Any	10mm X 10mm X 3000mm	nos.	1
3	Rectangular Bar (M.S.)		Any	3000mm X 12mm X 6mm	nos.	1
4	Aluminium Sheet		Any	(2400 X 1200 X 0.7)mm	nos.	3
5	G.I. Sheet		Any	(2400 X 1200 X 0.5)mm	nos.	2
6	Drill Bit		IT	ø4.2 mm, (H.S.S)	nos.	10
7	Drill Bit		IT	ø5.2 mm, (H.S.S)	nos.	10
8	Hand Gloves		Any	Leather	pair	7
9	Rivet Aluminium		Any	Outer Dia - 3mm, Length - 10mm	gm	500
10	Aluminium Rivet for Rivet Gun		Any	Outer Dia - 2.4mm	gm	250
11	Aluminium Rivet for Rivet Gun		Any	Outer Dia - 3.2mm	gm	250
12	Aluminium Rivet for Rivet Gun		Any	Outer Dia - 4mm	gm	250
13	Wing Nut		Any	M6	nos.	25
14	Round flat-headed M.S. bolt		Any	M6 X 12mm	nos.	50
15	Round flat-headed M.S. bolt		Any	M6 X 25mm	nos.	50
16	Nut (M.S.)		Any	M6	nos.	50
17	Special Washer (M.S.)		Any	M6	nos.	100
18	Rough Aluminium		Any	-	kg	20

Sr.	Name of the item	HSN CODE(CO MPULSORI LY PROVIDED BY THE VENDOR)	Maker (if applicable)	Detailed Specification of item (if applicable)	UOM	Quantity Required
19	Round rod		Any	Dia - 20mm, M.S.	kg	40
20	Power Hacksaw Blade (Model no. - BIPICO-ECLIPSE)		Any	H.S.S., (400 X 32 X 1.6) mm	pcs.	10
21	Carbide Tip		Yg6	V-Shape, 3/8" for facing	pcs.	6
22	Carbide Tip		Yg6	V-Shape, 3/8" for turning	pcs.	6
23	Cutting wheel of hand grinder		Agni	4" X 1/32" X 5/8"	pcs.	10
24	Ferrosiped electrode		Classic co.	Dia 3.15mm / 10 SWG	pkt.	6
25	Ferrosiped electrode		Classic co.	Dia 2.5mm / 12 SWG	pkt.	2
26	Wire brush		-	-	pcs.	6
27	Metal cutting wheel		Bosch co.	Dia 4"	pcs.	24
28	Copper tube		-	Dia 1/2"	ft.	10
29	900 UPVC cement		hp co.	-	ml.	100
30	Plastic wheel		Local	Dia 2"	nos.	10
31	Twist drill bit		Any	H.S.S. Dia 2mm	pcs.	2
32	Twist drill bit		Any	H.S.S. Dia 3mm	pcs.	22
33	Twist drill bit		Any	H.S.S. Dia 4mm	pcs.	10
34	Gas welding goggles		Any	-	pcs.	10
35	Marker pen		Any	White ink for metal marking	pcs.	2
36	Fire proof apron		Local	Washable	pcs.	1
37	Paint Brush		Any	1 inch	nos.	2
38	Paint Brush		Any	1/2 inch	nos.	2
39	Paint Roller		Any	4 inch	nos.	3
40	Alkaline Battey		Maxell	LR1130, 389,1.5V	nos.	12
41	Hacksaw blade		Taparia	Low alloy steel (18 TPI) [300 X 12.5 X 0.63] mm	nos.	300
42	Twist drill bit		Any	H.S.S. Dia 12mm	nos.	3
43	Twist drill bit		Any	H.S.S. Dia 6mm	nos.	7
44	Twist drill bit		Any	H.S.S. Dia 8.5mm	nos.	6

Sr.	Name of the item	HSN CODE(COMPULSORILY PROVIDED BY THE VENDOR)	Maker (if applicable)	Detailed Specification of item (if applicable)	UOM	Quantity Required
45	Table brush		Any	Wooden and coconut coil	nos.	3
46	Twist drill bit		Any	H.S.S. Dia 10.2mm	nos.	4
47	Twist drill bit		Any	H.S.S. Dia 7mm	nos.	4
48	M.S. Plate		Any	Bright metal, (900 X 50 X 6) mm	nos.	25
49	High carbon steel round bar		Any	H.C.S, Dia 10mm	ft.	10
50	M.S. plate		Any	Bright metal, (900 X 40 X 6) mm	nos.	10
51	6063 Aluminium plate		Any	(44000 X 50 X 6) mm	nos.	1
52	Sand paper		Any	600 - 800 grit, Length - 9 inch and Width - 11 inch	nos.	100
53	Round flat-head M.S. bolt		Any	M8, Length - 12mm	pcs.	15
54	Round flat-head M.S. bolt		Any	M10, Length - 17mm	pcs.	15
55	M.S. nut		Any	M8	pcs.	15
56	M.S. nut		Any	M10	pcs.	15
57	M.S. special washer		Any	M8	pcs.	15
58	M.S. special washer		Any	M10	pcs.	15
59	Grinding goggles		Any	-	nos.	4
60	Grinding apron		Any	Leather	nos.	1
61	Bee-hive coal		Any	5/8"	kg	300
62	French chalk powder for putty		Any	-	gm	400
63	Wood polish powder colour		Any	Sedona red	pkt.	1
64	Twist drill bit		Any	H.S.S, Dia 7mm	nos.	12

* N.B.: Authorisation letter from the Manufacturer or Manufacturing Certificate from the appropriate authority is required, if applicable.

1. Quotation shall be accepted only from GST-registered vendors/dealers/manufacturers, etc. The GST registration number must be mentioned on the quotation.
2. Validity of the quotation must be for 30 days from the date of submission.
3. The last date of submission of tender is, 10.05.2026 within 4 p.m. at the Purchase Section, Building-III/RR-112, to be opened at 5 p.m. Vendors are requested to attend.
4. The party is requested to keep in touch with the **HOD of the Department of Mechanical Engineering**. Of the University. Before quoting the rate, for better Knowledge of the specification & quality of materials asked.
5. The University reserves the right of selection.
6. We will accept only those tenders that will maintain the **Make, HSN CODE NUMBER** and **Last date of tender submission strictly as mentioned in " Notice inviting quotations "**

Last date for submission of quotation is 10.05.2026 within 4.00 P.M. to be opened at 5:00 P.M.

SD/-
Purchase Officer
Authorised Signatory

TERMS & CONDITIONS OF NOTICE INVITING QUOTATIONS

1. Quotation should be for FREE DELIVERY at the University campus, unless otherwise agreed.
2. Prices quoted should be net, and the minimum period of validity of the quotation should be for one month from the closing date & should be free from CORRECTIONS.
3. Sample must be attached with quotation in all possible cases & when asked for, before the DUE DATE of Enquiry.
4. The University does not bind itself to accept the lowest or any tender or assign any reason for non-acceptance. It further reserves the right to accept any tender in part or in whole at its option.
5. If the University finds that the materials supplied are not of the contract quality or not according to the specification required by the University or otherwise not satisfactory owing to any reason, of which the University shall be the sole judge, the University shall be entitled to refuse the acceptance of the said materials, cancel the order and buy its requirement elsewhere at supplier's responsibility.
6. Tenderers must, as far as possible, arrange to supply the materials according to the terms of delivery specified in the orders. This delivery time must be strictly adhered to. Failure to supply within the specified time will lead to cancellation of the order without notice, or
7. If the deliveries are not regular and if, on that account, the University is forced to buy the materials elsewhere, any loss or damage that the University may sustain thereby will be recovered from the supplier for non-delivery at the scheduled periods.
8. THREE consecutive failures to supply within the scheduled time or times will entail the removal of the Tenderer's name from the Approved List of Suppliers.
9. If any tenderer charges GST, in addition to their quoted rates, this fact should be stated specifically in their quotation. In the absence of such a statement, the rate quoted will be deemed to be inclusive

of GST. Payment of a Tax Invoice is dependent on the checking of the regularity of GST returns of a vendor, as applicable.

10. Non-compliance with an order may lead to cancellation of enlistment, and no enquiry will be issued in future.

11. Up to 10% of the bill value may be deducted for default and/or delay in delivery @1% per week of delay, without prior confirmation from the University.

12. In all cases of disputes, the decision of the university shall be final & binding on you.

13. Vendor is to complete delivery first, then raise the Tax Invoice; thus, against one order, only one Tax Invoice will be accepted. If delivery is made in parts, there may be more than one challan (say Three/Four) challans.

14. The vendor must update the delivery status of all individual orders in the mail, as per our schedule and committed dates, for better tracking, including the submission of the original Tax Invoice/bill.

15. For new vendors, PTPC is a must; it should be intimated to all.

By Order